



WELCOME TO BRAITERMAN LAW OFFICES

We are glad you have come to Braiterman Law Offices, and we hope you will be pleased with the services we provide. To serve you best, we need to know about you and your situation. We ask you to take time to answer this questionnaire so we can get right to the heart of why you have come.

Answer as best you can. Approximate dates and amounts if you do not know exactly. Try not to leave blanks.

I. Why have you come to see us today?

If you have brought any court papers about your case, give them to us now to copy, and continue to next page.

II. Please tell us about **yourself**

Your full legal name _____

All previous names (maiden, married, aliases, nicknames)

Your home address

Your mailing address, if different

Your home phone _____ Cell phone _____

Email: _____

Your date of birth _____

Your employer's name (company name)

Your employer's address & phone number

What do you do for work? _____

How long have you worked there? _____

Is it okay to call you at home? _____ At work? _____

What restriction(s) on calling you should we use at home or at work?

What restrictions on writing to you at home or at work should we use?

III. Tell us about the **Opposing Party**

His/her full legal name _____

All previous names (maiden, married, aliases, nicknames)

His/her home address

His/her mailing address, if different

His/her home phone _____ Home fax _____

His/her date of birth _____

His/her employer's name (company name)

His/her employer's address

What does he/she do for work? _____

How long has he/she worked there? _____

Does he/she have an attorney? _____ Yes _____ No _____ Don't Know

Name, address and phone number of attorney:

IV. Tell us about your **current home life**

Are you married divorced widow(er) single

What number marriage for you is this? _____

What is your current spouse or "important other's" name?

Date of your current marriage, if applicable _____

Place of your current marriage, if applicable _____

Children's names and birthdates **by your current marriage or relationship**

Do you have children from a different relationship? Yes No

If yes, what are their names and birthdates?

Where do they live?

Do you own your own home? Yes No

Who lives there currently? _____

If you and your current spouse or "important other" are living separately:

When did you separate? _____

Which of you moved from the home you previously shared? _____

V. Tell us about **your current spouse or "important other"**
(IF DIFFERENT from the Opposing Party in Section III.)

His/her name _____ Date of birth _____

What does your spouse or "important other" do for work?

Who is his/her employer? _____

How long has he/she worked there? _____

Does your current spouse or "important other" have other children?

_____ Yes _____ No

What are their names, addresses, and dates of birth?

VI. Tell us about your **prior marriage(s)**, if there are any

Date that your previous marriage(s) ended

All names of previous spouse(s)

Previous marriage(s) ended by _____ divorce _____ death

Children by your previous marriages (names, addresses, and dates of birth)

VII. Tell us about what **you own (assets)**

_____ House Approximate current value _____
Date of purchase _____
Mortgage amount currently owed _____

_____ Other Real Estate Location _____

_____ Business Name, Location _____

_____ Stock Current Value _____

_____ Automobile(s) Make, model, year

_____ Boats, RVs _____

_____ Pension, Retirement accounts _____ Yours _____ Spouse's

_____ Bank Accounts (_____ Checking _____ Savings _____ CD)

_____ Collections (coins, antiques, jewelry, etc.)

_____ Life Insurance \$ _____ death benefit

_____ Other (Specify _____)

VIII. Tell us about your **household income**

Current income \$ _____ _____ Weekly _____ Monthly _____ Yearly

_____ Paid Hourly (_____ hrs. per week x \$ _____ per hour)

_____ Salary \$ _____ (amount)

_____ Bonus or commission pay \$ _____ (amount)

_____ Profit from business \$ _____ (amount)

_____ Income from investments \$ _____ (amount)

Your spouse's or "important other's" current income

\$ _____ Weekly ___ Monthly ___ Yearly
____ Paid Hourly (____ hrs. per week x \$ _____ per hour)
____ Salary \$ _____ (amount)
____ Bonus or commission pay \$ _____ (amount)
____ Profit from business \$ _____ (amount)
____ Income from investments \$ _____ (amount)

IX. If you are **already divorced and are seeing us about a case involving your previous spouse**, then tell us what you can about your previous spouse's assets and income

____ House Approximate current value \$ _____
Date of purchase(s) (m/d/y) _____
Mortgage amounts currently owed
\$ _____

____ Other Real Estate Location(s)

____ Stock Current Value \$ _____

Your previous spouse's current income \$ _____

____ Weekly ___ Monthly ___ Yearly
____ Paid Hourly (____ hrs. per week x \$ _____ per hour)
____ Salary \$ _____ (amount)
____ Bonus or commission pay \$ _____ (amount)

_____ Profit from business \$ _____ (amount)

_____ Income from investments \$ _____ (amount)

X. How did you hear about Braiterman Law Offices (check as many as appropriate)

_____ Referral from a friend or relative

_____ Referral from another attorney

_____ Internet / Website

_____ Advertisement

_____ Radio

_____ Newspaper

_____ Yellow Pages

_____ Other. Please specify _____

Return these papers to the secretary and an attorney will be with you shortly.

OFFICE NOTES

IOC DATE:	COMMENTS:
IOC ATTORNEY:	
CONFLICTS CHECK:	
TM ENTRY TS ENTRY	
RET. LTR. STY: AMOUNT:	
IN HAND MAIL	
RESP. ATTY.	
	FOLLOW UP